In an effort to limit public exposure to COVID-19, beginning Monday, March 16, Regina Dominican will be transitioning to eLearning days. During this time, the school will be closed to all students, faculty and staff, and all events -- including athletic activities (practices, games, etc.) -- will be suspended.

To be clear, at this time Regina Dominican does not have any suspected nor confirmed cases of COVID-19, this is simply the most socially responsible step we can take at this time to do our part in minimizing the spread of the virus. As of this morning, more than 50 school districts in the state of Illinois have closed, impacting more than 250,000 students, and more schools are closing by the hour.

As Regina moves into an eLearning format, we offer the following guidelines:

**Regina Dominican eLearning Expectations**

The following expectations are aimed at providing structure to a process that is new for the school. These are unprecedented times. Above all else, everyone needs to be flexible and keep lines of communication open. We ask that parents continue to partner with the school in order to support student learning. The goal of these expectations is to keep learning moving forward for students over an extended period of eLearning, while trying to ensure that the daily demands for students, teachers, and families are manageable. We appreciate everybody working together and doing the best they can in a unique situation for the good of the students and their learning.

If at any point a student is experiencing technical difficulties, she should email the school's IT Director, Mr. Rocha at crocha@rdpanthers.org or call him at (224) 688-1927, between the hours of 7:30 a.m. and 3:30 p.m.

**STUDENT EXPECTATIONS**

- On Monday, March 16, students will be required to complete two surveys, which will be sent to them in two separate emails. These surveys must be completed by 3:00 p.m. One of these surveys is the 5 Essentials survey, which we were planning to give in school on Tuesday. It is a very important opportunity for our students to provide input about how they feel about our school climate, culture, and academics. More information about the survey will be included with the link that will be sent on Monday.
- Beginning Tuesday, March 17, our eLearning days will follow the daily regular bell schedule.
- Students must check Google Classroom and email in the morning by 7:45 a.m. to review the assigned work and messages and to make a plan for the day.
• Check RDPanthers email and the Regina Dominican web page in the morning for general communications from the school.
• Take note of which of your classes, if any, are requiring your attendance in a face-to-face Google Hangouts meeting or another activity that requires you to be online at a specific time. If none, you may work at your own pace to complete the daily assignments by the given deadlines.
• If you are ill and cannot work on a day, your parents/guardians must contact Ms. Ribeiro via email by 8:30 a.m. Any work due will be made up per teacher instructions.
• Students should communicate any questions with teachers about daily and long-term assignments via Google Classroom and/or your RDPanthers email. You should communicate all questions by 3:00 p.m. to give teachers time to respond during regular teacher hours (7:30 a.m. - 3:30 p.m.).
• Students must complete assignments/submit daily check-in requirements to teachers via the requested format (Google Classroom, Google, email, Turnitin, etc.) by the given deadline.
• It’s important for you to stay focused, stay structured, and stay on top of your assignments during this extended time away from school.

**TEACHER EXPECTATIONS**
• eLearning will begin for all students on Tuesday, March 17. Please use Monday, March 16 as a planning day to prepare for eLearning.
• When assigning work, please determine which learning targets represent the most important learning in your course. You may not be able to cover everything in your curriculum maps, so you will need to focus on the most essential learning targets. As with regular classes, you will determine which assignments will be included in the gradebook. Clearly communicate with students which work will be included in their Quarter grades.
• Post and publish course work on Google Classroom by 7:30 a.m. daily. At least one assignment should be submitted by students each day for the purpose of monitoring participation and moving learning forward. This could include submitting photos of annotations/work, brief reflections or completing an exit slip, work on another platform such as IXL, graded assignments, etc.
• Assignments should be meaningful yet manageable for a student’s total workload.
• Indicate the method for students to turn in the assignment electronically.
• Include due dates on all assignments. No assignment should be due after 10:00 p.m.
• Tests, quizzes, and other assessments may still be administered. Consider alternatives to traditional formats and utilize appropriate Google or other electronic assessment tools.
• Respond to Google Classroom and/or email messages on a timely basis by 3:30 p.m. each day.
• If you are requiring students’ presence in a Google Hangouts synchronous meeting (or similar platform), you must schedule the meeting during your regular class time and notify students about the required meeting 24 hours prior.
• Continue to update grades in the Rediker Gradebook weekly.
• Communicate with parents, students, and counselors with any concerns about participation and progress.
• Communicate with Mary Stenson, Brianna Cairns, and Verna Allworth about any questions or concerns related to the eLearning process.

We appreciate your willingness to work with us during this unprecedented time in history. We are continuing to monitor the spread of this pandemic and will be in regular communication with you as needed.

We will remain a community though separated by physical distance. Each day, morning announcements will be shared with students and will include prayers and meditations. The Panther Parent will still be sent on Sunday mornings and we ask that you please continue to follow us on social media.